

Safety Project Meeting Minutes

November 21, 2009 11 a.m.

Attendees: Julie Callahan, Paul Bodeau, Rod Bodeau, Jeff Bodeau, Roy Herndon, John Wisniewski

After a brief period where all the attendees were introduced to each other, Paul outlined the goal of the project, which is to develop a product using the IEC 61508 as a development guideline.

Paul offered a slide presentation outlining the reasons for use of the IEC 61508 standard, and also presented some of the high points and principles of the standard. (The slide show is attached.)

The attendees asked very good questions about the history of the standard, comparison of the standard to other standards, such as ISO 9000, and how difficult it is to adopt the standard given the usual corporate culture.

Paul discussed the approval process for the standard in a little more detail. There are product assessments, which test the product before it is made available to the public, and the procedures assessments, which certify the procedures of the company producing the product. If the procedure are correct according to IEC 61508, then products delivered by the certified company need not be tested, because the procedures will replace the testing.

After much discussion of these topics, attention turned to our next meeting. The goals of the next meeting are to: choose the product to be developed, and assign members to roles in the project. Paul offered to supply the initial procedures we would use, to save time that would otherwise be spent developing the procedures first. We would refine the procedures as we go, which is a part of the standard.

Next meeting is Saturday, December 12, at 11 a.m. Location is the Postage Stamp Ranch (Wisniewski residence), 10607 Foothill Blvd, Lake View Terrace, CA 91342 The Ranch is located on the North side of Foothill Blvd, between the Wheatland and Osborne exits on the 210 Freeway.

Submitted,

John J. Wisniewski