

12/8/09

Board Meeting for ISALA at 5:30pm

#### List of Attendees

- Mitch Dornsife, Sofia Bird, Paul Franklin, Bill Campbell, John Prince, Paul Bodeau, Dr. Norali Pernalete, Sandra Krauthamer, Neil Finch

#### Summary of Items

- Mr. John Prince provided elf hats and reindeer antlers for the entire board which provided a festive Holiday atmosphere
- Meeting notes will be sent out on Wednesday (12/9) morning for comment to the group. Once comments are received, they will be posted on the website.
- Treasury – CPA will be used for the ISA section taxes. Sofia proposed a \$700 budget for the CPA fees, stationary and Quickbooks financial license. It was decided to use one license of Quickbooks financial. Jon Clements will check for bundled licenses and also check Costco for a discount price.
- Membership – Kandace to contact Edgar at ISA Cal Poly. Propose to pay Cal Poly Students to call ISA members in the grace period. They will need a list of the grace period members. Bill Campbell will inform Kandace of this request by the board and encourage her to work Norali and Edgar.
- Bill Campbell was elected President-Elect for 2009. Unanimous election.
- Education – Budget was proposed for Annual Training (\$500.00) and PE Training Budget (\$500.00). This will cover possible speakers and materials for the remainder of the 2009-2010 elected year. PE budget is for the PE Class scheduled for September – October 2010. CCST budget is not included because it is a breakeven activity. Motion for budget was approved.
- Paul Bodeau is busy working on the IEC 61508 compliant product. Meeting notes will be posted on the website. He is actively looking for volunteers to join the product compliance committee.
- Programs Chair – January program on LabVIEW is organized. Jon Clements needs to talk to Norali about a Biography or a program summary to review. April program is in planning. Follow up is required for a program overview write up, food arrangements and class capacity.
- Honors and Awards nominations are due in February. If you are interested in nominating someone, talk to Blanca Mendez, Honors and Award Chair.
- CLCPE discussion – John Prince reviewed current California Legislative Council of Professional Engineers activity. A motion was made and passed that the Section earmark funds for dues for the period of January-June 2010. Members can learn more about CLCPE by contacting John or through the website [www.CLCPE.org](http://www.CLCPE.org).
- Carson TableTop – Rates have increased to \$495 for a booth. So far there are over 40 booth sponsors. Kandace is doing the food and it was recommended that we use a budget before

planning catering. John asked all meeting attendees for training classes they would like to see at the trade show.

- Meeting adjourned at 7:20pm.